

WHSA Meeting
Tuesday, 1/3/2017
6:30 PM

Attendees: Jenn Ulrich, Abby Rigdon, Melody Walley, Carrie Benkert, Kristi Hart, Howard Emerson, Holly Armbuster, Tracy Markle, Amy Bornais, Kimberly Dickeson, Arlene Wieman

WHSA Board: Katie Keller - President, Erin Allred - VP, Katie Pross - Secretary, Jen Weyman - Treasurer, Madeline Bieber, Sophia Rivera, Matt Derr, Rachel Schultz, Ashley Huff, Dr. Antonis

Welcome:

Katie Keller called the meeting to order. Officers introduced themselves.

Overview of Purpose of the WHSA:

- Katie Keller appointed Jen Weyman as Chair of a new Bylaws Committee to review WHSA outdated Bylaws.
- WHSA focus was reviewed as a support system for the students and staff.
- Katie Keller presented the idea of reducing fundraising efforts to less events with more income.
- The WHSA is going to make an effort to formalize the meetings and organization in order to help with continuity.
- The agenda will be sent out prior to every meeting. Those who want to speak at the meeting must be on the agenda.
- Wilson West students to help with babysitting during meetings. Jen Weyman to coordinate.
- 5 staff members will consistently attend meetings and be on the WHSA Board.
 - Ashley Huff
 - Matthew Derr
 - Madeline Bieber
 - Sophia Rivera
 - Rachel Schultz

Principal's Report (Dr. Antonis):

- Activities:
 - We had our Fire and Shelter in Place Drills last month. These drills are mandated by the state and the students and staff do a nice job responding to the Drills.
- Information for Board:
 - Update on the stairs from the Lower House: The Administration is continuing to look for options as part of the capital budget planning process. Parents are encouraged to submit further suggestions for them to vet. Dr. Antonis will work as a liaison.
 - We are starting a new reading initiative in the District called Readers' Workshop. With this new initiative comes the need for some additional supplies. While the

building budget will cover the bulk of the materials needed, it will not cover everything. I am asking if the WHSA would be willing to assist with purchasing books for 2-3 grade levels at a cost of \$10,000-\$15,000 (depending on the grade level). Book purchasing begins in February in order to get a start on organizing them. Grade 2 books have been ordered by Whitfield. All other elementary schools have ordered different grade levels in order to get a list of titles for the purpose of researching lower cost options.

- Upcoming Dates:
 - January 16 - MLK Day (No school)
 - January 20 - End of 2nd Marking Period
 - January 26 - Report Cards Available Online
 - January 26 - Early Dismissal 11:45
 - January 27 - No School

Committee Reports:

1. **Treasurer's Report (Jen Weyman)** - Treasurer report to be reworked. Will approve next meeting once discrepancies are addressed
2. **Color Run (Tracy Markle)** - Event scheduled for 5/13/2017. **Co-chair needed** as well as additional help for event planning.
3. **Bingo (Katie Pross/Katie Keller)** - Event scheduled for 3/3/2017. Please contact Katie or Katie with business contacts wanting to donate for raffles.
4. **Directory (Howard Emerson)** - Still waiting for printer to complete the directories. There has been no contact from the VoTech print shop since 11/29/2016.

Preliminary Items (to be voted on next meeting)

1. Request for leveled books to support the district's new reading workshop initiative.
 - a. K-5 Lucy Calkins reading workshop suggested supplemental reading for \$10,000.
 - b. Teacher representatives stressed the importance of having physical books in the hands of students.
 - c. These supplemental books will be the property of the school, not the individual teachers. This means that if a teacher were to leave the school, the classroom library would stay.
2. My School Anywhere Program:
 - a. Please take a few moments to go to the website and watch the demo video.
<https://www.myschoolanywhere.com/demo.html>
 - b. Parents would be able to enter their own information. School could provide chromebooks at back to school events to facilitate data entry.
 - c. Cost for the program: \$398 yearly.

Voting Items (items that were presented/discussed at the last meeting and need majority vote to approve. Non-budgeted items over \$75)

1. Reorganization of committees and chairpersons: The following committees and subcommittees were approved. Those subcommittees with asterisks need a new chairperson.
 - a. Programs (Chair - Rachel Schultz)
 - i. RiF (Abby Rigdon)
 - ii. Author in Residence (Kerry Vath, Rachel Schultz)
 - iii. Book Fair (Abby Rigdon, Rachel Schultz)
 - b. Publications (Chair - Tracy Markle)
 - i. Directory (Howard Emerson)
 - ii. Yearbook (Jenny Matten)
 - iii. Facebook (Tracy Markle, Katie Pross, Katie Keller)
 - iv. Email Coordinator (Katie Pross)
 - c. Family (Chair - Katie Keller)
 - i. Holiday Shoppe (Tracy Markle, Amy Bornais**)
 - ii. Bingo (Katie Keller, Katie Pross)
 - iii. Community Night (Katie Keller, Katie Pross)
 - iv. Corn Maze (Tricia Voss, Anne Matesic)
 - d. Volunteer/Outreach (Chair - Katie Pross)
 - i. Gift of Love (Jen Weyman)
 - ii. Homeroom Parents (Erin Allred)
 - iii. Volunteering (Erin Allred)
 - iv. Calendar Magnets **
 - e. Procedure (Chair - Jen Weyman)
 - i. Bylaws (Jen Weyman)
 - ii. Audit (Jen Weyman)
 - f. Fundraiser (Chair - Jenn Ulrich)
 - i. Spiritwear (Jenn Ulrich)
 - ii. School Store (Katie Keller)
 - iii. Boxtops (Howard Emerson)
 - iv. Redners (Michelle Coldren**)
 - v. Color-a-Thon (Tracy Markle**)
 - vi. Giant **
 - vii. Coupon Books (Erin Allred**)
 - viii. Sweet Street (Kristi Hart)
 - g. Hospitality (Chair - Erin Allred)
 - i. Art Show Refreshments (Jenn Ulrich)
 - ii. Meet the Teacher Night (Jenn Ulrich)
 - iii. Teacher Appreciation (Erin Allred)
 - iv. Back to School Event (Erin Allred/Katie Keller)

Other Business

- The Board approved to purchase book boxes for the First Grade Teachers at a cost of \$450.

- The WHSA closet has a space problem. Dr. Antonis to clear out the table in residence.
- Bookfair ideas - eliminate winter book fair. Possibly combine book fair with parent/teacher conferences. Will discuss further options in the future.
- Gift of Love - Abby reported a good collection.

Katie Keller made the motion to adjourn. Next meeting will be 2/7/17 at 6:30 pm in the Whitfield Cafeteria.

Thank you to everyone who attended!