

**Superintendent Letter
February 8, 2011**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

There were no Presentations scheduled for this board meeting.

4.0 Ratification/Approval of the following (All Ayes)

4.1 Field Trips

- a. Southern Middle School Ski Club and Mark Wiebner, Robin Levan, Brett Honig to BeaCreek on January 20, February 1, February 24. No cost to district. Cost to students to ski.
- b. Southern Middle School Grade 7 (198) to Colonial Hills for Celebration of Success – February 4. **This was approved for Body Zone and location has changed (Field trip book).* Some of the transportation cost will be covered by PTA, remainder of fees will be paid by the school district.
- c. Southern Middle School (Grade 8- 195) and Marci Miller to “2011 Reading Phillies Education Day Program”- First Energy Stadium- May 26, 2011. No cost to students. Student council to pay transportation cost.
- d. High School Band, Chorus, Orchestra to New York City (100 students) and Dave Cooper, Kelly Koelble and Emily Wilkins – May 17, 2011. Cost to district (3) substitutes. Cost to students \$180.00. Transportation: Coach

4.2 Participations

- a. Wilson West cheerleaders to compete in the BCCA cheer competition on Saturday, February 12, 2011 at Reading High School. Cost to the Wilson School District is \$50 registration to be paid for by the Wilson athletic department and transportation to Reading High School
- b. Wilson High School varsity boys’ and girls’ track and field teams to participate in the Volunteer Outdoor Track and Field Classic in Knoxville, TN, on April 22 and 23, 2011. The meet is one of the premier high school track and field meets and will provide national exposure for the Wilson track and field athletes. Cost to the District is \$500 from the Wilson Athletics Department.
- c. PA PLTW Design Challenge **Googleworks, Reading** February 23 Jeff Taylor and (6- 9th grade students) Taylor Arnold, Marissa Carrigan, Samantha Doyle, Tanner Feinour, Sam Smith. No cost to students. Cost to district transportation.
- d. Symphonic Band PMEA (75- Gr. 9-12) students and David Cooper to **Daniel Boone High School** May 4, 2011. Concert band to participate in PMEA adjudication. Band will be adjudicated and rated by three college band directors. Cost to district transportation. No cost to students.
- e. West Middle School Band, Chorus and Orchestra(200 students) JT Houser, Matt Iovino, Kelly Koelble to **Dorney Park** May 6, 2011. Ensembles will participate in an adjudication based on their performances. Adjudicators will provide written and verbal feedback based on the performances. Cost to students \$75.00. Cost to district transportation.
- f. World Language Expo at Wilson High School- May 20, 2011. Wilson West and Southern students to be bused to high school to participate.
- g. (6) Grade 10-12 students Grace Lee and Tina Clarke- Ipsen to Southern and West to speak to students about the Chinese and German Program.

5.0 Superintendent's Report (Personnel/Program Recommendations) (All Ayes)**5.1 Resignations/End of Service**

Theresa Pearson, Food Service Substitute, eff. 1/21/11
Eileen Capion, Part-time Secretary – Special Ed Department, effective 1/25/11.
Karen Stanko, Food Service Worker, Spring Ridge, eff. 1/31/11
Jeff Burrridge, Substitute School Bus Driver, eff. 2/1/11
Linwood Ohlinger, Substitute School Bus Driver, eff. 2/3/11
Kevin Kline, Substitute School Bus Driver, eff. 2/4/11
Tracy – Marie Moody, Supervisor of Special Education, Senior High School, eff. 3/29/11

5.2 Retirement

Sally Koch, Intermediate Autistic Support Teacher at GV, effective at the end of the 1st semester of the 2011-12 school year, 33.5 years with Wilson

5.3 Change in Resignation Date

Noreen Cosgrove, Soar to Success Teacher, Whitfield Elementary, eff. 1/28/11

5.4 Day without pay

Lisa Zoll, Music Teacher, Shiloh Hills, West Wyomissing and Lincoln Park, 3/3/11 & 3/4/11 (2 working days)
Stacie Golemo, Grade 2, Green Valley, 5/20/11 (1 working day)
Melissa Harris, Grade 6, Wilson West, 5/25/11- 5/27/11 (3 working days)
Cynthia Kohl, Grade 4, Green Valley, 5/23/11 (1 working day)

5.5 Rescinding Days with out pay

Kathy Hagee, History Teacher, Senior High School, April 27 & 28, 2011

5.6 Support Staff

Edward Darbro, Full Time Painter, \$13.50 per hour, eff. 2/7/11 (replacing Alfred Worrall who retired 9/24/10)
Sherry DiTrapano, Emergency Special Education Instructional Assistant Substitute, \$11.29 per hour, eff. 2/8/11
Susan Swope, Food Service Substitute, \$9.34 per hour, eff. 2/8/11
Grace Dutka, Food Service Cashier, Wilson West, 15 hours per week, \$9.34 per hour, eff. 2/7/11
Susan Hemphill, Program Coordinator, Spring Ridge, 11 hours per week, \$12.73 per hour, eff. 2/9/11 (replacing Brook Harris who resigned with the district on 1/21/11)
Joan Hoffman, Acting Child Care Supervisor, Green Valley, \$13.41 per hour, 10 hours per week, eff. 2/8/11
Karen Morrison, Study Hall Monitor, Senior High School, 21.5 hours per week, \$9.34 per hour, eff. 2/9/11
Jamie Panghulan, Acting Child Care Supervisor, West Wyomissing, \$13.41 per hour, 27.5 hours per week, eff. 2/8/11

5.7 Hourly Teacher

Michelle Riehl, Skills Tutor, Southern Middle School, 17 hours per week, \$15.73 per hour, eff. 2/7/11 (replacing Rebecca Boland who resigned 1/3/11)

5.8 Change in Status

Jennifer Brown, Child Care Aide to Child Care Assistant Supervisor, \$10.65 per hour, 15 hours per week, Whitfield, eff. 2/8/11
Patricia Mayer, Substitute Special Education Instructional Assistant to Special Education Instructional Assistant, \$11.29 per hour, 25 hours per week, Spring Ridge, eff. 2/8/11.
Sandra Paling, Special Education Instructional Assistant, Green Valley to Substitute Special Education Instructional Assistant, \$11.29 per hour, eff. 1/26/11
Karl Foerster, Day to Day Substitute to Long Term Reading Substitute, Southern Middle School, B, CY 1.5, \$41,168, for assignment dating from 11/30/10 through 3/4/11 due to extended leave for Toni Arnold.

Susan Hemphill, School Bus Driver to Substitute School Bus Driver, \$12.69 per hour, eff. 2/9/11
Kari Kurtz, Substitute Child Care Worker to Child Care Assistant Supervisor, Senior High School, 20 hours per week, \$10.65 per hour, eff. 1/3/11

5.9 Teacher Mentors for the 2010-2011 School Year

Jennifer Holland (Hartl)- 2nd semester

5.10 Certified Substitute Teachers, eff. 2/8/11 unless otherwise noted

Charles Breaux, Music K-12

Andrea Clark, Elementary

Sarah Kenney, Elementary & Special Education

Heather Lorah, Elementary & Special Education

Diane Shalter, Elementary & Special Education

Laura Stewart- Pennock, Elementary (eff. 1/3/11)

5.11 Emergency Substitute Teachers, eff. 2/8/11

Nicole Schroeder, Elementary & Secondary

5.12 Salary Increases for Credits Earned in accordance with the Collective Bargaining Agreement, all advancements eff. 1/25/11

Lesley Douventzidis, B+24 to Masters

5.13 Hourly Staff Pay Schedule

5.14 Extra-Curricular

Wilson Southern Head Girls Soccer Coach

Jessica Schmura. Jessica is a Wilson graduate and has been the assistant coach at Wilson Southern for 2 seasons. Pay = 7 units x \$274 per unit x 3 years experience = \$2,110.

Wilson West Head Softball Coach

Jackie Ludwig. Jackie is a teacher at Wilson West and a former senior high softball coach. Pay= 8 units x 2 years experience = \$2,192.

Southern Middle Head School Softball Coach

Elaine Hintenach. Elaine is support staff at Cornwall Terrace and was the assistant coach at Southern last year. Pay = 8 units x \$274/unit x 2 years experience = \$2,192.

Freshman Baseball Coach

Scott Graber - Scott is a teacher at the senior high and has been the assistant baseball coach at Southern for 12 years. Pay 9 units x \$274 per unit x 12 years experience = \$3,610.

6.0 Consent Items (All Ayes)

6.1 Accept with gratitude the following donations

- a. \$132.12 from TerraCycle, for a recycling program, to Spring Ridge Elementary School to be used for student supplies and activities at Spring Ridge
- b. \$32.51 from Coca Cola to Southern Middle School to be used for student activities and supplies at Southern MS.
- c. \$100 donations (4) from PPL Electric Utilities for participating in the Think! Energy E-power Energy Education Program. The participating teachers were West Wyomissing: Amy Young, Erin Schiefer and Sue Wojciechowski and Lincoln Park: Steve Strobel.
- d. \$250.00 from WalMart to Whitfield elementary to be used for supplies for our Whitfield Elementary School students.

Roll Call Votes

7.0 Human Resources (Ayes 7, Nays 1, Abstain 1)

- 7.1** Request approval to appoint J&M Benefits as Wilson School District's Broker-of-Record for medical insurance, effective 2/8/11.

8.0 Pupil Services (All Ayes)

- 8.1 Request permission to approve** the adoption of a Settlement Agreement and Release and to maintain an educational fund in the amount of eleven thousand, six hundred seventy dollars (\$11,670.00), to settle and comprise any and all outstanding claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute agreement on behalf of the district.
- 8.2 Request ratification** of placement of one 16-year old High School female on 1/31/11 and one 16-year old High School female on 2/3/11 into the Wilson/Governor Mifflin Alternative Education Program.
- 8.3 Request ratification** of placement of one 14-year old High School female on 1/27/11 into the CSF Alternative Education Program at a rate of \$52.61/day.
- 8.4 Request ratification** of placement of one 14-year old High School female on 1/26/11 into the Alsace Alternative Education Program at a rate of \$77.00/day.
- 8.5 Request permission** to waive tuition for Trevor Bontrager, Gr. 12, High School, from 1/21/11 until the end of the school year as per School Board Policy #202 – Eligibility of Non-Residents.
- 8.6 Request approval** of the Wilson School District calendar for 2011-2012
- 8.7 Request approval** of the Wilson School Board meeting dates (July 2011 to June 2012) for the 2011-2012 school year.

9.0 Technology & Media (no items)**10.0 Finance****(Items 10.1, 10.3, 10.4, 10.6 – All Ayes)**

- 10.1 Request permission** to advertise bids for the 2011-12 school year, per the attached Education Bid Schedule.
- 10.3 Request permission** for an activity account for the High School Rifle team. The advisor for this activity is Col. Wendell May.
- 10.4 Request approval and recognition** of an activity account for the World Language Scholar Association. The advisor for this club is Esther McBride and the officers are to be inducted into the positions in March.
- 10.6 Request approval** of the budget transfers dated January 1, 2011 through January 31, 2011.

(Items 10.2 – All Ayes)

- 10.2 Request approval** of the 2011-2012 preliminary general fund budget in the amount of \$86,562,698, per the attached resolution to the permanent minutes.

(Item 10.5 – Ayes 7, Nays 2)

- 10.5 Request approval** to waive the rental fee of \$35.00 for use of Wilson West Middle School auditorium by State Representative Jim Cox on Thursday, March 10, 2011, for a Town Hall meeting for educators in his three school districts.

(Item 10.7 – Ayes 8, Nays 1)

- 10.7 Request approval** of the corporate sponsorship contract between Wilson School District and Premier Athlete Performance, as per the written agreement.

11.0 Transportation (no items)

12.0 Food/Cafeteria (All Ayes)**12.1 Request ratification to award contracts for the purchase of the following food service items through Berks County Joint Purchasing:**Canned and Dry Food Products (1-1-11 to 6-30-11)

Feesers, Inc.	\$9,250.00	
Karetas Foods, Inc.	\$14,495.00	
Sysco Foods of Central PA	\$6,500.00	
US Foodservice	\$4,225.00	
Van Bennett Co., Inc.	<u>\$7,780.00</u>	
		\$42,250.00

Frozen Food Products (1-1-11 to 6-30-11)

Feesers, Inc.	\$8,250.00	
Karetas Foods, Inc.	\$5,125.00	
Sysco Foods of Central PA	\$3,500.00	
US Foodservice	\$16,450.00	
Van Bennett Co., Inc.	<u>\$10,500.00</u>	
		\$43,825.00

Food Service Paper Products (1-1-11 to 6-30-11)

M.J. Earl	\$1,050.00	
Singer Equipment	<u>\$8,924.00</u>	
		\$9,974.00

13.0 Operations (All Ayes)**13.1 Request approval of the following change orders to the following Transportation contracts:**

- EC-05 – H. B Frazer, Inc – an increase of \$640.00
- EC-06 – H. B Frazer, Inc – an increase of \$2,369.00
- EC-07 – H. B Frazer, Inc – a decrease of \$6,497.20
- EC-08 – H. B Frazer, Inc – a decrease of \$3,000.00

This represents .021% of the project.

14.0 Policies

Second reading of the following Board policies: (no vote)

Policy #217 – Graduation Requirements

Policy #228 – Student Government

15.0 Miscellaneous (no items)