

2013 Junior Volunteer Program FACT SHEET!

1. **Dates of enrollment:** January 2 to February 15, 2013. Applications and letters of recommendation will not be accepted before or after these dates.
All deadline dates are final, no exceptions.
2. **Dates of program:** June 17 to August 23, 2013.
3. **Who is eligible?** High school students ages 15 to 18 years old.
4. **How can I apply?** Online at www.readinghealth.org/jrvolunteer.
5. **What is the process for a "First Time" Junior Volunteer?**
 - a. Submit an application and two letters of recommendation by **February 15, 2013.**
 - b. Interview with Volunteer Coordinator by **March 29, 2013.**
 - c. Sign a PA Criminal History release form by **March 29, 2013.**
 - d. Attend a volunteer orientation by **May 11, 2013.** Students under 18 must attend with a parent or guardian.
 - e. Complete a two-step Tuberculin skin test and submit immunization record to Employee Health Services **before attending orientation.**
 - f. Complete any additional criminal clearances if required by **May 31, 2013.**
 - g. Obtain an ID badge and volunteer uniform by **June 7, 2013.**
6. **What is the process for a "Returning" Junior Volunteer?**
 - a. Submit an updated application by **February 15, 2013.**
 - b. Phone interview with Volunteer Coordinator by **March 29, 2013.**
 - c. Attend a volunteer orientation by **May 11, 2013.** Students under 18 must attend with a parent or guardian.
 - d. Complete annual Tuberculin skin test **before attending orientation.**
 - e. Complete any additional criminal clearances if required by **May 31, 2013.**
 - f. Re-obtain an ID badge and/or uniform if necessary by **June 7, 2013.**
7. **What is the minimum amount of service hours required for participation in the program?** All Junior Volunteers must commit to a minimum of 32 hours of service given in regularly scheduled weekly shifts throughout the 10 week program.
8. **Will I be able to choose what department that I will volunteer in?** Volunteer placement will be based on department needs and an evaluation of the volunteer candidate. Preferences will be taken into consideration, however, placement in a desired department cannot be guaranteed.

For more information and program updates, please visit our website at
www.readinghealth.org/jrvolunteer



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